

Flight Plan, Cargo List and Preflight Notes:

Pilot requests a: photocopy .pdf copy email summary

- Instructions:
1. Print out this form and fold it down the middle (just page 1 if printing single sided).
 2. Fill out the front before the flight, except for Hobbs End, Departure Time, Return Time, and the communications guard times.
 3. Note the Tail Number: When under orders it starts with "CG", not "N". Your radio call sign is "Coast Guard Auxiliary Air ", followed by the tail number.
 4. Make notes from the pilot's pre-flight briefing on the back. Make certain you understand the timing, distance and waypoints for each leg of the flight.
 5. Itemize any cargo on the back with the flight plan, along with planned disposition.
 6. Before take off, complete the pre-flight checklist, write in Hobbs/Tach Start Hours.
 7. On take-off, note the departure time. When initiating Coast Guard communications guard, note the guard begin time (and again when ending guard before RTB).
 8. Re-fold the form blank side out, and clip it to your kneeboard. Make in-flight notes on these pages, continuing on more paper if needed. Note location, landing time and take off time of all stops. Log the time, station contacted and content of all communications. Also note GPS coordinates, ship names, and other information.
 9. Upon Return-To-Base complete post-flight portion of checklist, write in the Hobbs/Tach End Hours and Return Time.
 10. If the requested, make and mail a copy or prepare and email a .pdf or summary.

Aircrew/Observer Flight Log Flotilla 05S-11-03		Date:	
Purpose of Flight:		Order #:	
Aircrew/Observer Name:		Cell Phone Number:	
Pilot Name:		Cell Phone Number:	
Copilot:		Other Crew:	
Passenger:		Passenger:	
Aircraft:		Tail Number / Call Sign: CG	
POB#:	T/O Fuel (hours):	Base Location:	
Engine ("Hobbs") or Tachometer Hours			
Start:	End:	Departure Time:	Return Time:
Communications Guard:		Guard Begin Time:	Guard End Time:
Check List:		Comms Guard Phone Number:	
Pre-flight <input type="radio"/> Needed maps, reference material ready. <input type="radio"/> Weather, flight plan and pilot mission briefing complete. <input type="radio"/> Phone comms guard; give order #, plan, names, cell #'s. <input type="radio"/> Self/passenger/crew PFD(s) properly worn. <input type="radio"/> In-aircraft safety/egress briefing complete. <input type="radio"/> Marine radio powered and checked.		<input type="radio"/> 16 Calling/Contact <input type="radio"/> 21A Station Annapolis <input type="radio"/> 21A Group Eastern Shore <input type="radio"/> 22A CG Working <input type="radio"/> 23A Activities Baltimore <input type="radio"/> 23A Station Ocean City <input type="radio"/> 23A Station Oxford <input type="radio"/> 81A Group Philadelphia <input type="radio"/> 83A Air Sta. Atlantic City	
Post-flight <input type="radio"/> Secure marine radio, maps, notes, and other materials. <input type="radio"/> Phone comms guard; report landing and end of flight.		Communications Channels	

